



# Online live-learning webinars & classroom-based training schedule 2021-22

**Please book places online at:**

<https://www.shropshire.gov.uk/joint-training/courses-and-accredited-qualifications/apply-for-a-course/>

## **Bespoke Training**

Joint Training can also provide bespoke training tailored to meet your organisation's needs, please contact us to discuss your requirements.

☎ 01743 254731 or 254734

E-mail [joint.training@shropshire.gov.uk](mailto:joint.training@shropshire.gov.uk)



Joint Training, Adult Services, Shropshire Council  
Shirehall, Abbey Foregate, Shrewsbury SY2 6ND

**WEB** – online live-learning interactive webinars

**CLASS** –classroom-based interactive learning

# Classroom-based interactive learning

Should circumstances prevent the delivery of the classroom-based training, the session would then be delivered online via MS Teams / Zoom where possible.

**SU** - course open to service users

**FC** - course open to family carers

\* online live-learning webinars are also available for this topic

Acquired Brain Injury – An Introduction*				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
17 Nov 2021	09:30-12:30	Shrewsbury – Shropshire Wildlife Trust		

Autism Awareness				CLASS
* These sessions have been pre-funded by Health Education England and there will be no charge to delegates/organisations				
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
*12 Oct 2021	09:30-13:00	Shrewsbury – The Lantern, Harlescott		
*17 Nov 2021	09:30-13:00	Shrewsbury – The Lantern, Harlescott		

Autism – Women on the Autism Spectrum				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC, SU
12 November 2021	09:30-12:30	Shrewsbury – Barnabas Centre		

Diverse Shropshire: Promoting Equality & Diversity*				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
03 Feb 2022	13:30-16:30	Shrewsbury – Shropshire Wildlife Trust		

Epilepsy – Introduction to Epilepsy - including the administration of buccal midazolam*				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
14 Oct 2021	13:30-16:30	<del>Shrewsbury – Barnabas Centre</del> FULL		
20 Jan 2022	13:30-16:30	Shrewsbury – Barnabas Centre		
17 March 2022	09:30-12:30	Shrewsbury – Barnabas Centre		

Learning Disability – Learning Disability Awareness				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
29 Nov 2021	13:30-16:30	Shrewsbury - Barnabas Centre		

Learning Disability and Ageing				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC, SU
15 Nov 2021	09:30-12:30	Shrewsbury – Barnabas Centre		

Learning Disability – Understanding Down's Syndrome				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC, SU
24 Jan 2022	09:30-12:30	Shrewsbury – Barnabas Centre		

Learning Disability – Makaton L1 and L2				CLASS
Cost:	Band 1: £120	Band 2: £150	Band 3: £0	FC
17 & 18 Nov 2021	09:30-16:30 both days	<del>Shrewsbury – Barnabas Centre</del> FULL		

Learning Disability – Relationships, Sexuality, Risk and Choice for Adults with Learning Disabilities				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	
19 Oct 2021	13:00-16:30	Shrewsbury – Barnabas Centre		

Learning Disability – Supporting Health and Well-being for Adults with a Learning Disability				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
07 Oct 2021	09:30-12:30	cancelled		
06 Dec 2021	13:30-16:30	Shrewsbury – Barnabas Centre		

MCA/DoLS – Mental Capacity Act (MCA) Awareness Level 1*				CLASS
Cost:	Band 1: £19	Band 2: £42	Band 3: £0	SU, FC
23 Sep 2021 FULL	09:30-13:00	<del>Shrewsbury – Shropshire Wildlife Trust</del>		
20 Oct 2021 FULL	09:30-13:00	<del>Shrewsbury – Shropshire Wildlife Trust</del>		
08 Feb 2022	09:30-13:00	Shrewsbury – Shropshire Wildlife Trust		
27 Apr 2022	09:30-13:00	Shrewsbury – Shropshire Wildlife Trust		

MCA/DoLS – Deprivation of Liberty Safeguards (DoLS) Awareness Level 1*				CLASS
Cost:	Band 1: £19	Band 2: £42	Band 3: £0	SU, FC
23 Sep 2021 CANC	14:00-16:30	<del>Shrewsbury – Shropshire Wildlife Trust</del>		
20 Oct 2021	14:00-16:30	Shrewsbury – Shropshire Wildlife Trust		
08 Feb 2022	14:00-16:30	Shrewsbury – Shropshire Wildlife Trust		
27 Apr 2022	14:00-16:30	Shrewsbury – Shropshire Wildlife Trust		

MCA – Using Supported Decision Making during Changing Times*				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	
30 Sep 2021 CANC	09:30-12:30	<del>Shrewsbury – Shropshire Wildlife Trust</del>		

Mental Health – Mental Health First Aid 2 days				CLASS
Cost:	Band 1: £123	Band 2: £183	Band 3: £0	
18 & 19 Nov 2021	09:30-16:30	Shrewsbury – Riversway Elim Church		

Mental Health – Self Harm				CLASS
Cost:	Band 1: £49	Band 2: £79	Band 3: £0	
29 Sep 2021	09:30-16:30	Shrewsbury – Shropshire Wildlife Trust		

Mental Health – Supporting Adults who Hoard				CLASS
Cost:	Band 1: £49	Band 2: £79	Band 3: £0	
21 Oct 2021	09:30-16:30	Shrewsbury – Shropshire Wildlife Trust		
02 Dec 2021	09:30-16:30	Shrewsbury – Shropshire Wildlife Trust		

Safeguarding Adults Awareness*				CLASS
Cost:	Band 1: £21	Band 2: £42	Band 3: £0	
14 Oct 2021	13:00-16:30	Shrewsbury – Shropshire Wildlife Trust		
03 Nov 2021	09:30-13:00	Shrewsbury – Shropshire Wildlife Trust		
27 Jan 2022	13:00-16:30	Shrewsbury – Shropshire Wildlife Trust		
09 Feb 2022	13:00-16:30	Shrewsbury – Shropshire Wildlife Trust		
01 Mar 2022	13:00-16:30	Oswestry – tbc		
05 Apr 2022	13:00-16:30	Shrewsbury – Shropshire Wildlife Trust		

Safeguarding Adults Enquiry Training				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	
11 Nov 2021	09:30-13:00	Shrewsbury – Shropshire Wildlife Trust		
26 Apr 2022	13:00-16:30	Shrewsbury – Shropshire Wildlife Trust		

Safeguarding Adults for Provider Managers*				CLASS
Cost:	Band 1: £49	Band 2: £79	Band 3: £0	
17 Feb 2022	09:30-16:30	Shrewsbury – Barnabas Centre		
08 Jun 2022	09:30-16:30	Shrewsbury – Barnabas Centre		

Stroke Aware*				CLASS
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
09 Dec 2021	09:30-12:30	Shrewsbury - Barnabas Centre		

# Online live-learning interactive webinars

\* classroom-based sessions are also available for this topic

Acquired Brain Injury – An Introductory Briefing*				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	FC
09 Feb 2022	10:00-12:00	On-line via MS Teams or Zoom tbc		

Autism – Pathological Demand Avoidance				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	FC
10 Nov 2021	09:30-12:00	On-line via Zoom		

Bereavement				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	FC
tba	10:00- 12:00	On-line via MS Teams		

Dementia Awareness - Introductory Briefing*				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	FC
18 Nov 2021	10:00-12:00	On-line via MS Teams		
08 Dec 2021	10:00-12:00	On-line via MS Teams		
27 Jan 2021	10:00-12:00	On-line via MS Teams		
23 March 2021	10:00-12:00	On-line via MS Teams		

Dementia – Wellbeing through activities				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	FC
<del>23 Sep 2021</del>	<del>10:00-12:00</del>	<del>On-line via MS Teams</del> CANCELLED		
25 Nov 2021	10:00-12:00	On-line via MS Teams		
16 Feb 2022	10:00-12:00	On-line via MS Teams		

Diversity & Equality – Diverse Shropshire: An Introduction to Increasing Awareness on Equality & Diversity*				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	SU, FC
02 Dec 2021	10:00-12:00	On-line via MS Teams		

Domestic Abuse Virtual Briefing				WEB
Cost:	Band 1: £0 Funded course	Band 2: £22.50 (T&W only)	Band 3: £0	FC
21 Oct 2021	13:30-15:30	On-line via MS Teams		
11 Nov 2021	10:00-12:00	On-line via MS Teams		

Dysphagia Awareness				WEB
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
11 Nov 2021	13:30-16:30	On-line via Zoom		
19 Jan 2022	09:30-12:30	On-line via MS Teams		
09 Feb 2022	09:30-12:30	On-line via Zoom		
16 Mar 2022	09:30-12:30	On-line via MS Teams		

Epilepsy – Introduction to Epilepsy - including the administration of buccal midazolam*				WEB
Cost:	Band 1: £27	Band 2: £42	Band 3: £0	FC
30 Sep 2021 FULL	09:30-12:30	On-line via MS Teams		
02 Dec 2021 FULL	09:30-12:30	On-line via MS Teams		

Law – Adult Social Care Law				WEB
Cost:	Band 1: £30	Band 2: £46.50	Band 3: £0	FC
10 Dec 2021	09:00-13:00	On-line via MS Teams		

LD – Supporting Adults with Learning Disability and Mental Health Difficulties				WEB
Cost:	Band 1: £37	Band 2: £58	Band 3: £0	
26 Oct 2021	09:30-14:30	On-line via Zoom		
24 Nov 2021	09:30-14:30	On-line via Zoom		

LD – see Positive Behaviour Support (PBS)				WEB
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LD – Record Keeping and Promoting Wellbeing				WEB
Cost:	Band 1: £22.50	Band 2: £35.00	Band 3: £0	
05 Oct 2021	09:30-12:30	On-line via Zoom		
13 Jan 2022	13:30-16:30	On-line via Zoom		

LD – Supporting Individuals with a Learning Disability to have a Safe Online Presence				WEB
Cost:	Band 1: £22.50	Band 2: £35	Band 3: £0	
24 Sep 2021	09:30-13:00	On-line via Zoom		
02 Nov 2021	09:30-13:00	On-line via Zoom		
16 Dec 2021	09:30-13:00	On-line via Zoom		

LD – Supporting People to increase their Independence and Quality of Life through Assistive Technology				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	FC
09 Nov 2021	10:00-12:00	On-line via Zoom		

Leadership & Management (L&M) – Principles of Managing Change & Supporting your Staff				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
27 Sep 2021	10:00-12:00	On-line via MS Teams		
16 Feb 2022	10:00-12:00	On-line via Zoom		

L&M – Principles of Managing Conflict in your Teams				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
02 Nov 2021 FULL	10:00-12:00	On-line via Zoom		
24 Nov 2021	10:00-12:00	On-line via Zoom		
22 Mar 2022	10:00-12:00	On-line via Zoom		

L&M – Principles of Motivating your Teams				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
11 Oct 2021	10:00-12:00	On-line via MS Teams		

L&M – Principles of Supervision & Performance Management – An Integrated Approach				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
18 Jan 2022	10:00-12:00	On-line via Zoom		

L&M – Principles of Supporting your Staff through Coaching				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
29 Sep 2021	10:00-12:00	On-line via MS Teams		
23 Nov 2021	10:00-12:00	On-line via Zoom		

L&M – Principles of Time Management for Managers				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
19 Oct 2021	10:00-12:00	On-line via MS Teams		

L&M – Sickness Absence and Supporting Returning to Work in Care and Health				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
06 Oct 2021	10:00-12:00	On-line via MS Teams		
30 Nov 2021	10:00-12:00	On-line via Zoom		

MCA/DoLS – Mental Capacity Act (MCA) Briefing Level 1*				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	SU, FC
02 Dec 2021 FULL	10:00-12:30	On-line via Zoom		
09 Dec 2021	10:00-12:30	On-line via Zoom		
26 Jan 2022	10:00-12:30	On-line via Zoom		
15 Mar 2022	10:00-12:30	On-line via Zoom		

MCA/DoLS – Deprivation of Liberty Safeguards (DoLS) Briefing Level 1*				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	SU, FC
02 Dec 2021 FULL	13:30-15:30	On-line via Zoom		
09 Dec 2021	13:30-15:30	On-line via Zoom		
26 Jan 2022	13:30-15:30	On-line via Zoom		
15 Mar 2022	13:30-15:30	On-line via Zoom		

MCA – Using Supported Decision Making during Changing Times Briefing*				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
02 Nov 2021	10:00-12:30	On-line Zoom		

MCA/DoLS – Assessing Mental Capacity Level 2/3				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
19 Oct 2021	13:30-15:00	On-line MS Teams		
02 Feb 2022	10:00-11:30	On-line MS Teams		

MCA/DoLS – Making Best Interests Decisions Level 2/3				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
23 Nov 2021	10:00-11:30	On-line MS Teams		
02 Mar 2022	10:00-11:30	On-line MS Teams		

Medicines Management in Care				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	SU, FC
04 Nov 2021 FULL	14:00-16:00	On-line via MS Teams		
18 Jan 2022	10:00-12:00	On-line via MS Teams		

Mental Health (MH) – Anxiety and Depression				WEB
Cost:	Band 1: £15.00	Band 2: £22.50	Band 3: £0	SU, FC
23 Nov 2021	10:00–12:00	On-line via zoom		

MH – Cognitive Behavioural Therapy				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
<del>06 Oct 2021</del> FULL	10:00-12:00	On-line via MS Teams		

MH – Maastricht Interview for Problematic Thoughts (all 3 sessions need to be attended to complete this training)				WEB
Cost:	Band 1: £147	Band 2: £237	Band 3: £0	
30 Nov, 01 Dec and 06 Dec 2021	09:30–16:30	On-line via MS Teams		

MH – Mental Health First Aid Aware				WEB
Cost:	Band 1: £45.50*	Band 2: £65.50*	Band 3: £0	SU, FC
* This includes the cost of MHFA Course manual & postage, also e-certification from MHFA England. Please apply at least 7 days before the course date to allow time for resources to be posted to you before the course commences				
08 Nov 2021	09:30–13:30	On-line via MS Teams/zoom tbc		

MH – Mental Health First Aid Aware YOUTH				WEB
Cost:	Band 1: £65.50*	Band 2: £65.50*	Band 3: £0*	SU, FC
* This includes the cost of MHFA Course manual & postage, also e-certification from MHFA England. Please apply at least 7 days before the course date to allow time for resources to be posted to you before the course commences				
21 Oct 2021	09:30-13:30	On-line via MS Teams		

MH – PACE Police an Criminal Evidence Act (Appropriate Adult)				WEB
Cost:	Band 1: £30	Band 2: £46.50	Band 3: £0	
08 Oct 2021	09:30-13:30	On-line via MS Teams		

MH – Resilience – A Reflective Workshop				WEB
Cost:	Band 1: £15.00	Band 2: £22.50	Band 3: £0	
07 Dec 2021	10:00 -12:00	On-line via zoom		

MH – Self Harm – an introduction*				WEB
Cost:	Band 1: £15.00	Band 2: £22.50	Band 3: £0	
Please enquire for web, this is now available as classroom option				

MH – Suicide Prevention Awareness				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
<del>13 Oct 2021</del> FULL	13:00–15:00	On-line via MS Teams		

MH – Suicide Safety Planning				WEB
Cost:	Band 1: £22.50*	Band 2: £35.00*	Band 3: £0*	
22 Sept 2021	09:30–12:30	On-line via Zoom		
20 Oct 2021	13:00–16:00	On-line via Zoom		
02 Nov 2021	09:30–12:30	On-line via Zoom		
17 Nov 2021	13:00–16:00	On-line via Zoom		

\*This may be funded for you, please enquire (you will need to have an awareness of suicide prevention to attend Safety Planning)



MH – Working with Childhood Trauma and Abuse				WEB
Cost:	Band 1: £49	Band 2: £79	Band 3: £0	
12 Oct 2021	09:30–16:30	On-line via MS Teams		

MH – Working through Paranoia & Unusual Beliefs				WEB
Cost:	Band 1: £49	Band 2: £79	Band 3: £0	
01 Nov 2021	09:30–16:30	On-line via MS Teams		

Motivational Interviewing (2 x 2 ½ hour sessions)				WEB
Cost:	Band 1: £37	Band 2: £58	Band 3: £0	
23 & 24 Sep 2021 FULL	09:30-12:00	On-line via MS Teams		
11 & 12 Nov 2021	09:30-12:00	On-line via MS Teams/zoom TBC		

Positive Behaviour Support – Principles of PBS				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
22 Sep 2021	09:30-12:00	On-line via Zoom		
22 Nov 2021	13:30-16:00	On-line via Zoom		
25 Jan 2022	09:30-12:00	On-line via Zoom		

Safeguarding – Child Exploitation				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
03 Nov 2021	10:00-12noon	On-line via MS Teams		

Safeguarding Adults Awareness*				WEB
Cost:	Band 1: £19	Band 2: £35	Band 3: £0	
29 Sep 2021 FULL	09:00-13:00	On-line via Zoom		
30 Sep 2021	09:00-13:00	On-line via Zoom		
12 Oct 2021 FULL	09:00-13:00	On-line via Zoom		
15 Oct 2021	09:00-13:00	On-line via Zoom		
18 Oct 2021	13:00-17:00	On-line via Zoom		
01 Nov 2021	13:00-17:00	On-line via Zoom		
09 Nov 2021	09:00-13:00	On-line via Zoom		
25 Nov 2021	09:00-13:00	On-line via Zoom		
07 Dec 2021	09:00-13:00	On-line via Zoom		
09 Dec 2021	13:00-17:00	On-line via Zoom		
17 Dec 2021	09:00-13:00	On-line via Zoom		
06 Jan 2022	13:00-17:00	On-line via Zoom		
13 Jan 2022	09:00-13:00	On-line via Zoom		
19 Jan 2022	09:00-13:00	On-line via Zoom		
27 Jan 2022	13:00-17:00	On-line via Zoom		
01 Feb 2022	09:00-13:00	On-line via Zoom		
03 Feb 2022	09:00-13:00	On-line via Zoom		
08 Feb 2022	09:00-13:00	On-line via Zoom		
28 Feb 2022	13:00-17:00	On-line via Zoom		
03 Mar 2022	09:00-13:00	On-line via Zoom		
10 Mar 2022	09:00-13:00	On-line via Zoom		
15 Mar 2022	13:00-17:00	On-line via Zoom		
22 Mar 2022	09:00-13:00	On-line via Zoom		
07 Apr 2022	09:00-13:00	On-line via Zoom		

Safeguarding Adults Awareness*				WEB
Cost:	Band 1: £19	Band 2: £35	Band 3: £0	
13 Apr 2022	09:00-13:00	On-line via Zoom		
28 Apr 2022	09:00-13:00	On-line via Zoom		

Safeguarding Adults for Provider Managers*				WEB
Cost:	Band 1: £30	Band 2: £46.50	Band 3: £0	
	09:00-13:00	On-line vis Zoom		
Next available course is a classroom based session on 17 <sup>th</sup> Feb 2022 09:30-16:30				

Safeguarding Children & Young People (Awareness Level)				WEB
Cost:	Band 1: £22.50	Band 2: £35	Band 3: £0	
20 Oct 2024 FULL	09:00-13:00	On-line via Zoom		
21 Dec 2021	09:00-13:00	On-line via Zoom		
16 Feb 2022	13:00-17:00	On-line via Zoom		
17 May 2022	09:00-13:00	On-line via Zoom		

Substance Misuse – Introduction to Substance Misuse				WEB
Cost:	Band 1: £15	Band 2: £22.50	Band 3: £0	
11 Oct 2021	13:30-15:30	On-line via MS Teams		
10 Feb 2022	10:00-12:00	On-line via MS Teams		

## MAPA® blended learning

MAPA® - Mangement of Actual or Potential Aggression				Blended Learning
Cost:	Band 1: £49 per learner day <sup>+</sup>	Band 2: POA	Band 3: £0	
<sup>+</sup> T&W adult social care & health organisations included in Band 1 for MAPA courses only				
Please contact MAPA® team for blended learning option – Tel 01743 254 731 or 254 732 or e-mail <a href="mailto:joint.training@shropshire.gov.uk">joint.training@shropshire.gov.uk</a>				

# Joint Training Course Information

\*SU - course open to service users

\*FC - course open to family carers

## Classroom-based interactive learning

### **ABI - ACQUIRED BRAIN INJURY – AN INTRODUCTION**



3 hrs

**Aims to:** Increase knowledge and awareness of the causes and impact of an acquired brain injury (ABI) on individuals, their families and carers.

**Learning objectives:**

- Summarise the nature of ABI, its causes and types
- Consider changes experienced by people who have ABI
- Identify the impact of an ABI on individuals and their families
- Consider communication needs of those with ABI
- Identify communication strategies through looking at case studies

**Audience:** Individuals working with or supporting adults with an acquired brain injury.

\*Open to SU, FC.

### **AUTISM – AUTISM AWARENESS**



3.5 hrs

**Aims to:** Increase knowledge of the autism spectrum and explore the impact for individuals.

**Learning objectives:**

- Awareness of relevant statutory guidance: Autism Act 2009
- Appreciation of the Autism Strategy for Shropshire
- Explore social, communication and sensory issues that may be experienced by an individual with autism
- Acknowledge the importance of structure and routine
- Examine associated behaviours and environmental aspects that may affect the individual
- Consider of co-existing conditions
- Raise awareness of experiential thinking, executive functioning & stimming
- Explore the use of person-centred tools, visual learning and reasonable adjustments
- Signpost to local and national support

Case studies and group discussion will be used to enhance this learning.

Course content supports the “Core Capabilities Framework for Supporting Autistic People (2019)” - Department of Health & Social Care “National strategy for autistic children, young people and adults: (2021 to 2026.)”



**Experts by Experience**

This session gives the exciting opportunity to hear from an expert by experience around Autism, their life and the person-centred tools they use.

**Audience:** Individuals working with or supporting adults with autism. \*Open to SU, FC.

## **AUTISM – WOMEN ON THE AUTISM SPECTRUM**



**Aims to:** Raise awareness and knowledge of autism presentation in girls and women.

**Learning objectives:**

- Recognise how Autism may present differently in girls & women
- Consider the impact of sensory processing upon the individual
- Explore executive thinking and the mis-match between greater and lesser skills
- Examine the difficulties associated with emotional literacy
  - i.e. “what do you feel?”
- Consider possible co existing conditions
- Reflect on the impact of late diagnosis and miss diagnosis
- Explore interaction with and communication differences for the individual
- Look at supporting coping strategies – planning



**Experts by  
Experience**

Course content supports the “Core Capabilities Framework for Supporting Autistic People (2019)” - Department of Health& Social Care and the “National strategy for autistic children, young people and adults: (2021 to 2026.)” Course delivery is enhanced through “Expert by experience”, sharing her perspective of autism.

**Audience:** Individuals working with or supporting women with autism. \*Open to SU, FC.

## **DIVERSE SHROPSHIRE - PROMOTING EQUALITY & DIVERSITY**



**Aims to:** increase awareness and promotion of equality and diversity through discussion, activities and video clips.

**Learning objectives:**

- Legislation and landmark cases
- Reflection on current issues within Equality, Diversity and Inclusion
- Identify the Impact of discrimination and inequality practice
- Describe unconscious bias and consider the impact

**Audience:** Individuals working with or supporting adults in social care, health, housing, independent & voluntary. \*Open to SU, FC

## **EPILEPSY – INTRODUCTION TO EPILEPSY – INCLUDING THE ADMINISTRATION OF BUCCAL MIDAZOLAM**



**Aims to:** Raise awareness of the support requirements of adults with epilepsy

**Learning objectives:**

- Explore some of the causes of epilepsy
- Understand different types of epilepsy and seizures
- Gain an awareness of the different rescue medications
- Learn how to administer buccal midazolam
- Understand care management of seizures
- Explore possible triggers

**Facilitators:** Epilepsy Nurse Specialist

**Audience:** Individuals working with or supporting adults with Epilepsy. \*Open to FC.  
*N.B. Administration of rectal Diazepam is not included in this course, please contact us if you require this training*

## **LEARNING DISABILITY – LEARNING DISABILITY AWARENESS**



**Aims to:** Build an understanding of adult learning disability including legal framework, good practice and what it means for the individual

**Learning objectives:**

- Understand what learning disability is including associated conditions
- Build an awareness of what having a learning disability means for the individual
- Identify barriers to inclusion and services for people with a learning disability
- Demonstrate an awareness of good practice guidance including communication skills and promoting health and wellbeing
- Recognise the legal framework within adult learning disability

**Audience:** All individuals working with or supporting older adults with a learning disability.  
\*Open to SU, FC.



**Experts by Experience**

## **LEARNING DISABILITY – LEARNING DISABILITY AND AGEING (INCLUDING DEMENTIA)**



**Aims to:** Build an understanding of learning disability as people are living longer, including prevalence, physical healthcare issues, dementia and good practice in relation to communication and reasonable adjustments.

**Learning objectives:**

- Define what a learning disability is including the causes and numbers of older adults with learning disabilities
- Consider the issues relating to physical healthcare and ageing
- Explore the healthcare needs of people with learning disabilities
- Describe dementia, its prevalence and impact for someone with a learning disability
- Enable participants to understand basic communication and reasonable adjustments when working with older adults with learning disabilities

**Audience:** All individuals working with or supporting older adults with a learning disability.  
\*Open to SU, FC.

## **LEARNING DISABILITY – UNDERSTANDING DOWN'S SYNDROME**



**Aims to:** Build an understanding of Down's Syndrome including good practice and what it means for the individual

**Learning objectives:**

- Explore what Down's Syndrome is including the different diagnoses
- Examining possible health issues impacting people with Down's Syndrome including co-morbidities and dual diagnosis
- Recognise good practice guidance including legal framework, employment and communication support
- Understand historic context for people with Down's Syndrome and challenging myths and misconceptions
- Exploring what having Down's Syndrome means for the individual
- Identify local and national resources relating to Down's Syndrome

**Co-trainers:** Expert by experience committee member from Shropshire Down's Syndrome Support Group (part of PACC) & parent of an individual with Down's Syndrome.

**Audience:** Individuals working with or supporting adults with a learning disability. \*Open to SU, FC.



**Experts by Experience**

## **LEARNING DISABILITY (LD) – MAKATON** **LEVEL 1 AND LEVEL 2**



**Aims to:** Introduce basic Makaton as a means of supporting total communication within health and social care settings

**Learning objectives:**

- Use vocabulary stages 1–4 and additional signs
- Be aware of the underlying principles of Makaton
- Know how to use Makaton in everyday settings

**Facilitator:** Makaton licensed trainer

**Audience:** Support staff who work with or support individuals who use Makaton as part of their total communication

## **LEARNING DISABILITY – RELATIONSHIPS, SEXUALITY, RISK AND CHOICE FOR ADULTS WITH LEARNING DISABILITIES**



**Aims to:** The opportunity to examine the impact and importance of relationships in the individuals lives

**Learning objectives:**

- Recognise the importance of relationships and sexuality for well-being
- Place sexuality and relationships within the legal context of the human rights act, mental capacity act and professional duty of care
- Understand how our own values around sexuality and relationships may impact on the people we support
- Examine history and current practice around relationships and sexuality for people with a learning disability
- Practice using person-centred tools to support individuals around their relationships and sexuality
- Listen to an expert by experience and hear their views regarding relationships



**Experts by Experience**

**Audience:** Individuals working with or supporting adults with a learning disability.

## **LEARNING DISABILITY – SUPPORTING HEALTH AND WELL-BEING FOR ADULTS WITH A LEARNING DISABILITY**



**Aims to:** Understand the importance in promoting health & wellbeing for people with a learning disability including the prevalence, impact & management of a range of conditions

**Learning objectives:**

- Consider issues relating to physical and mental health including prevalence and impact of certain health conditions
- Build an awareness of barriers to healthcare, health inequalities and diagnostic overshadowing
- To hear from an expert by experience and understand from them the importance of maintaining good health and wellbeing
- Have an awareness of proactive health tools such as hospital passports, health action plans and reasonable adjustments
- Recognise the sensory issues affecting people with learning disabilities
- Demonstrate an awareness of good practice, guidance and laws in relation to adult learning disability and health



**Experts by Experience**

**Audience:** Individuals working with or supporting adults with a learning disability. \*Open to SU, FC.

## **MCA/DoLS LEVEL 1 - MENTAL CAPACITY ACT (MCA) AWARENESS**



3.5 hrs

**Aims to:** Introduce participants to the key messages of the Mental Capacity Act 2005  
Explore the implications for different service areas.

**Learning objectives:** To enable you to:-

- List five guiding statutory principles and how to apply them to the individual
- Explore functional assessment of capacity
- Understand what it means to have capacity or to lack capacity
- Discuss how to ensure that the individual participates as much as possible in any decisions made on their behalf, and that when required these are made in their best interests.
- Describe the role of an IMCA and know how to contact them
- Examine how the MCA views criminal offences: ill treatment & wilful neglect of a person who lacks capacity to make relevant decisions
- Be aware of planning ahead for the possibility that the person might lack the capacity to make particular decisions for themselves - advanced decisions and Lasting Power of Attorney
- Explain briefly the role of the Court of Protection

Case studies and group discussion will be used to enhance this learning

**Audience:** Individuals working with or supporting adults and requiring a knowledge of the Mental Capacity Act within a health or care setting. \*Open to SU, FC.

## **MCA/DoLS LEVEL 1 – DEPRIVATION OF LIBERTY SAFEGUARDS (DoLS) AWARENESS**



2.5 hrs

Attendees **must** have completed the MCA Awareness Level 1 training or have a good working knowledge of the MCA before attending this course.

**Aims to:** Introduce the meaning of Deprivation of Liberty (first introduced in April 2009) and the new authorisation system.

**Learning objectives:**

- Explore the concept of liberty in relation to the individual and their human rights
- Have an understanding of liberty & restrictions in relation to a DoLS
- Identify the areas of the individual's life where restrictions may be required
- Understand how to support less restrictive practice and how this will link to Liberty Protection Safeguards (LPS) in the future
- Understand the case law and the impact of the "Acid Test"
- Describe the authorisation process if a DOL is required and how to refer
- Be aware of the legal right to challenge for the individual

Case studies and group discussion will be used to enhance this learning

**Audience:** Individuals working with or supporting adults and require a knowledge of DoLS within a health or care setting, in particular those in hospitals or residential care homes.

\*Open to SU, FC.

## **MCA – USING SUPPORTED DECISION MAKING DURING CHANGING TIMES**



3 hrs

**Aims to:** Explore the concepts and challenges of using the Mental Capacity Act following this time of CV19 and the ongoing restrictions placed upon us.

**Learning objectives:**

- Explore using supported decision making for different choices
- Look at how we protect individuals & respect views and the importance of connection to enable this
- Acknowledge the importance of Human Rights articles for the individual
- Balance individual wellbeing to provide a proportionate response
- Explore recent case law around best interests of individuals during CV19



Case studies, case law and group discussion will be used to enhance this learning. Hear the experiences of a family carer from the perspective of their parent's care.

**Audience:** Individuals working with or supporting adults within a health or care setting who have attended the MCA Awareness training or has a good working knowledge of the MCA

## **MENTAL HEALTH – MENTAL HEALTH FIRST AID (MHFA) ADULT – 2 DAYS**



### **Aims to:**

- Preserve life where a person may be a danger to themselves or others
- Provide help to prevent a mental health problem developing into a more serious state
- Raise awareness of mental health issues in the community
- Promote the recovery of good mental health
- Provide comfort to a person experiencing a mental health problem
- Reduce stigma and discrimination

This two-day course trains you as a Mental Health First Aider and will give you:

- An in-depth understanding of mental health and the factors that can affect wellbeing
- Practical skills to spot the triggers and signs of a range of mental health issues
- Confidence to step in, reassure and support a person in distress using the Mental Health First Aid action plan
- Enhanced interpersonal skills such as non-judgemental listening
- Knowledge to help someone recover their health by guiding them to further support - whether through self-help resources, internal support such as EAP, or external sources such as their GP
- An understanding of how to keep yourself safe while performing your duties

You will receive a certificate from Mental Health First Aid on completion of the two days, also a manual and workbook which covers all aspects of the course.

**Facilitator:** Approved MHFA England instructors from Joint Training

**Audience:** Those working in adult statutory services, voluntary & independent sectors, family carers and service users. \*Open to SU, FC.

## **MENTAL HEALTH – SELF HARM**



**Aims to:** Gain awareness of the current prevalence of self harm, the contributing factors and how we make work towards supporting someone who self harms

### **Learning objectives:**

- What triggers self-harm
- Functions of self-harm
- Understanding of the language
- The myths of self-harm will be clear
- Awareness around self-harm and suicide
- Confidence in supporting those who self-harm

**Facilitator:** Satveer Nijjar – Attention Seekers

**Audience:** Staff and volunteers working in adult health and social care agencies within Shropshire and Telford & Wrekin. Service users & family carers welcome. \*Open to SU, FC.

## **MENTAL HEALTH – SUPPORTING ADULTS WHO HOARD +**



**Aims to:** Provide a greater awareness of hoarding and how to support adults who have difficulties with hoarding.

### **Learning objectives:**

- Define what hoarding is and when it becomes problematic
- Identify factors that lead to hoarding behaviour
- Consider hoarding as a diagnosis



- Explore the risks of hoarding and how best to mitigate against such risks
- Explore negotiated & enforced interventions when supporting individuals who hoard
- Describe the importance of multi-agency working and engaging individual
- Identify key legislation that is used when intervening with a person who hoards
- Outline local procedures for management of hoarding behaviour including safeguarding adults with care and support needs

**Facilitators:** Nicola Davies, RMN - Adult Mental Health Learning and Development Officer, Joint Training, Karen Littleford MA, Shropshire Partners in Care

**Audience:** Staff who have contact with adults who hoard including those working in adult social care, housing, fire, other statutory or voluntary agencies.

*\*N.B. To attend this training, you must have completed Safeguarding Adults Awareness and Mental Capacity Act training*

## SAFEGUARDING – SAFEGUARDING ADULTS AWARENESS



3.5 hrs

### Aims to:

- Introduce the legislative framework for adult safeguarding under the Care Act (2014)
- Give an overview of the adult safeguarding: multi-agency policy and procedures for the protection of adults with care and support needs in the West Midlands

### Learning objectives:

- Define who may be an adult with care & support needs
- Identify relevant legislation, guidance, policy & principles
- Describe your responsibility to prevent abuse
- Explain how you would respond if you become aware of abuse
- State when you would raise a safeguarding concern
- Describe your role in relation to whistleblowing
- Identify other public protection reporting processes

**Audience:** All workers in adult care, health, housing, independent & voluntary sectors.

\*Open to SU, FC

## SAFEGUARDING – SAFEGUARDING ADULTS ENQUIRY TRAINING



3.5 hrs

### Learning objectives:

- Identify and work to the relevant legislation, guidance, regional policy & local practice
- Identify your role in carrying out an enquiry
- State the objectives of an enquiry
- Describe the local procedures from raising a concern to concluding the enquiry
- Describe how you will implement Making Safeguarding Personal in your practice
- Identify when independent advocacy under the Care Act is required
- Explain the principles of professional curiosity
- Describe how you will use the “Talking about adult safeguarding: my enquiry and safety plan” cards when supporting the adult to participate in the enquiry

**Audience:** People who are likely to be asked to undertake a safeguarding enquiry in Shropshire or Telford & Wrekin from the following groups of staff: Adult Safeguarding team, social work teams, CMH teams, ICS teams, health providers, Continuing Healthcare team, tissue viability experts, care home providers, domiciliary care providers, housing, general practitioners (GPs)

## SAFEGUARDING – SAFEGUARDING ADULTS FOR PROVIDER MANAGERS



3 hrs

### Aims to:

- Introduce the legislative framework for adult safeguarding under the Care Act (2014)
- Give an overview of the adult safeguarding principles including Making Safeguarding Personal

### Learning objectives:

- Identify relevant safeguarding legislation, guidance and policy
- Explain the use of statutory safeguarding principles, Making Safeguarding Personal and Professional Curiosity
- Describe your role in preventing abuse from occurring in the first instance
- Identify areas in your workplace where the risk of abuse can be reduced
- Explain good practice in relation to promoting 'whistleblowing'
- Define your role in relation to Section 42 safeguarding enquiries
- Identify relevant safeguarding tools and how they can support practice
- Identify good practice for disciplinary investigations
- Explain the difference between a 'safeguarding adults concern' and a referral to the DBS

**Facilitator:** Karen Littleford MA - Shropshire Partners in Care & Mary Johnson - Joint Training, Shropshire Council

**Audience:** Managers of care homes, day services and domiciliary services.

## **STROKE – STROKE AWARENESS**



3 hrs

**Aims to:** To raise awareness of what a stroke is and what action to take if you suspect someone is having a stroke

**Learning objectives:**

- Describe what vascular disease is and list the type of conditions it can cause.
- Define what stroke and TIA are.
- Recall the FAST test.
- Explain why stroke is a medical emergency.
- List the most common risk factors for stroke and vascular disease and define steps which can be taken to reduce them.

**Audience:** Individuals interested in knowing more about strokes, stroke prevention and the work of the Stroke Association. \*Open to SU, FC.

## **Online live-learning interactive webinars**


### **ABI - ACQUIRED BRAIN INJURY BRIEFING – AN INTRODUCTORY BRIEFING**



2 hrs

**Aims to:** Increase knowledge and awareness of the causes and impact of an acquired brain injury (ABI) on individuals, their families and carers.

**Learning objectives:**

- Summarise the nature of ABI, it's causes and types 
- Consider changes experienced by people who have ABI
- Identify the impact of an ABI on individuals and their families
- Consider communication needs of those with ABI

**Audience:** Individuals working with or supporting adults with an acquired brain injury. \*Open to SU, FC.

### **AUTISM - PATHOLOGICAL DEMAND AVOIDANCE**



2.5 hrs

**Aims to:** Provide an introduction to PDA – a profile on the autistic spectrum

**Learning objectives:**

- Identify that PDA is a specific profile on the Autistic Spectrum
- Examine the History of PDA
- Explore the concepts of PDA pathological demand avoidance or EDA extreme demand avoidance
- Examine the background to the diagnostic profile of PDA – (including key milestones)

- Explore behaviours that may present in an individual with PDA
- Explore making reasonable adjustments

**Audience:** Individuals working with or supporting adults with autism.

\*Open to SU, FC.

## **BEREAVEMENT - BEREAVEMENT WORKSHOP**



2 hrs

### **Learning objectives:**

- Identify feelings, behaviours, thoughts and sensations associated with bereavement
- Discuss factors that can impact/affect bereavement including Covid-19
- Outline at key theories associated with bereavement/mourning/loss
- Explore the importance of communication
- Signpost to support and resources for yourself and others

**Audience:** Direct care providers, health care assistants, support workers and domiciliary care staff working with adults.

## **DEMENTIA – DEMENTIA AWARENESS - INTRODUCTORY BRIEFING**



2 hrs

**Aims to:** Give learners the opportunity to raise awareness of their knowledge, communication skills and attitudes towards an individual with dementia.

### **Learning objectives:**

- Summarise what Dementia is
- Describe the most common types of Dementia
- Reflect on person centred approaches when supporting an individual with Dementia
- Consider communication and behaviour strategies to support someone with Dementia

**Audience:** Individuals working with or supporting adults with Dementia. \*Open to SU, FC.

## **DEMENTIA – WELLBEING THROUGH ACTIVITIES**



2 hrs

This course focuses on keeping busy and having fun. This means considering how to find activities in everyday life for older people and people with dementia.

**Aims to:** Provide a networking and learning opportunity for any individual interested in providing meaningful engagement and activities for older people, especially those living with dementia.

### **Learning objectives:**

- Evaluate what an activity is and the benefits of activities
- Summarise principles of best practice when formulating activities
- Reflect on promoting activities becoming 'everyone's business' & how to do this
- Consider personalisation of activities and top tips for activities

**Audience:** Awareness level: for learners working with/supporting older adults including individuals with dementia. \*Open to SU, FC.

## **DIVERSITY & EQUALITY – DIVERSE SHROPSHIRE: AN INTRODUCTION TO INCREASING AWARENESS ON EQUALITY & DIVERSITY**



2 hrs

**Aims to:** Raise awareness of the importance of equality, diversity and inclusion.

### **Learning objectives:**

By the end of this session learners will have had the opportunity to:

- Reflect on the changing role of language and its impact
- Consider legislation on equalities and its origin
- Describe the impact of discrimination through watching a clip(s) and live discussion

- Reflect on the impact of deliberate and inadvertent discrimination – Consider bias

**Audience:** Individuals working with or supporting adults in social care, health, housing, independent & voluntary. \*Open to SU, FC.

## DOMESTIC ABUSE - DOMESTIC ABUSE VIRTUAL BRIEFING



2 hrs

Domestic Abuse impacts upon many lives. The effects are often felt across the family especially children who live with this experience. When domestic abuse is experienced by adults with care and support needs there may be additional effects needing an Adult Safeguarding investigation.

**Aims to:** Raise awareness of the hidden prevalence of Domestic Abuse. The signs and effects felt by the victims. Provide guidance on how to best support and guide those affected by Domestic Abuse.

### **Learning objectives:**

- Identify what Domestic abuse is
- Explore the impact on others living in the home/family
- What to do if you feel something isn't quite right
- Awareness of specialist support service available

While the majority of learning covered is generic, please note that the case studies, policies & procedures referenced will be relevant to Shropshire.

**Audience:** Individuals working with or who have contact with adults, families or children. \*Open to FC.

## DYSHAPGIA - DYSPHAGIA AWARENESS



2-3 hrs

**Aims to:** Improve responses to the needs of adults with swallowing difficulties

### **Learning objectives:**

- Understand what Dysphagia is and how it occurs
- Be aware of the signs and symptoms of Dysphagia
- Be aware of problems caused by Dysphagia
- Promote safer eating and drinking for individuals
- Explore the IDDSI Levels of texture and fluid modification (International Dysphagia Diet Standardisation Initiative)
- Know when and how to refer for a swallowing assessment
- Understand the Speech and Language Therapist's (SALT) role

Participants are required to bring food, drink and cutlery to the webinar, details will be sent to each delegate.

**Certification:** In order to pass this course, each participant must complete & pass a short online quiz. If failed, they will be supported to re-take the quiz until the pass mark is achieved in order to gain certification. Time is allocated within the session to complete this

**Facilitator:** Speech and Language Therapist

**Audience:** Individuals working with or supporting adults with a learning disability and older people. \*Open to FC.

## EPILEPSY – INTRODUCTION TO EPILEPSY – INCLUDING THE ADMINISTRATION OF BUCCAL MIDAZOLAM



3 hrs

**Aims to:** Raise awareness of the support requirements of adults with epilepsy

### **Learning objectives:**

- Explore some of the causes of epilepsy
- Understand different types of epilepsy and seizures
- Gain an awareness of the different rescue medications
- Learn how to administer buccal midazolam

- Understand care management of seizures
- Explore possible triggers

**Facilitators:** Epilepsy Nurse Specialist

**Audience:** Individuals working with or supporting adults with Epilepsy. \*Open to FC.  
*N.B. Administration of rectal Diazepam is not included in this course, please contact us if you require this training*

## **LAW - ADULT SOCIAL CARE LAW**



4 hrs

**Aims to:** Provide you with information so that you can:

- practise and provide services within the legal framework
- consider the experience of the service user and family

**Information provided will include:**

- Human Rights Act 1998
- Mental Health Act 1983 (Amended 2007)
- Mental Capacity Act 2005
- The Care Act 2014
- Recent case law and influence on policy and practice

**Facilitators:** Emeritus Professor John Williams, Aberystwyth University

**Audience:** Managers of provider services. Qualified and/or experienced workers in assessment teams to refresh & update - all disciplines, new workers needing an understanding.

## **LD – SUPPORTING ADULTS WITH LEARNING DISABILITY AND MENTAL HEALTH DIFFICULTIES**



5 hrs

**Aims to:** To gain an understanding of the issues surrounding people with learning disabilities and mental health difficulties

**Learning objectives:**

- Identify the causes and risk factors for poor mental health amongst adults with learning disabilities
- Consider how individuals with learning disabilities may present if experiencing mental health difficulties
- Explore good practice guidance for supporting individuals with learning disabilities and mental health difficulties
- Gain an awareness of key interventions for supporting adults with learning disabilities and mental health difficulties
- Signpost to appropriate support services for people with learning disabilities and mental health difficulties

**Audience:** All individuals working with or supporting adults with a learning disability.

\*Open to FC.

## **LD – RECORD KEEPING AND PROMOTING WELLBEING**



3 hrs

**Aims to:** To understand the importance of record keeping in health and social care and understand how it contributes to individual's well-being

**Learning objectives:**

- Describe reasons why we record in a Health and Social Care
- Understand our professional responsibilities to recording
- Consider the legal requirements & duty of care connected to record keeping
- Identifying the range of records used
- Explore how we record and being aware of facts, opinion and the power of words and judgments.
- Recognise the importance of promoting well-being by co-production and the use of person centred approaches

**Audience:** Individuals working with or supporting adults with a learning disability. \*Open to FC.

## **LD – SUPPORTING INDIVIDUALS TO HAVE A SAFE ONLINE PRESENCE**



3.5 hrs

**Aims to:** Clarify your role when supporting individuals with learning disabilities to access the internet and social networking resources safely.

**Learning objectives:**

- Summarise your role in supporting adults to safely use the internet and manage their online presence
- Outline potential benefits for adults when engaging with social media and the internet
- Identify potential risks and safeguarding issues associated with social media and internet use
- State why both the benefits and risks of social media and internet use may be heightened for adults with a learning disability
- Describe how the rights of individuals can conflict with our duty of care when supporting someone who is accessing the internet
- Define how the principles of MCA should be used to support people to safely access the internet
- Explain some of the legal implications that can arise from internet use

**Co-trainer:** In partnership with SPIC Safeguarding Lead.

**Audience:** Individuals working with or supporting adults with a learning disability. \*Open to FC.

## **LD – SUPPORTING PEOPLE TO INCREASE THEIR INDEPENDENCE AND QUALITY OF LIFE THROUGH ASSISTIVE TECHNOLOGY**



2 hrs

**Aims to:** To understand the importance of assistive technology in promoting independence and improving quality of life

**Learning objectives:**

- Gain an understanding of what assistive technology is and why it is being used to support people in Shropshire
- Reflect on our own thoughts, feelings and anxieties regarding assistive technology
- Recognise the advantages of assistive technology for different stakeholders
- Understand how we can embed assistive technology into high quality care and support
- Have an awareness of guidance and support in place to help us utilise assistive technology

**Audience:** Individuals working with or supporting adults with a learning disability. \*Open to FC.

## **LEADERSHIP & MANAGEMENT (L & M) - PRINCIPLES OF MANAGING CHANGE & SUPPORTING YOUR STAFF**



2 hrs

**Aims to:** Explore the principles of change management and the importance of supporting your staff through change. The session offers the opportunity to explore the methods necessary to meet resistance to change and boost employee engagement. This session has a focus on the changing nature of the health and social care sector and how these changes impact current developments on your role as a manager.

**Learning objectives:** By the end of the session, learners will have had an opportunity to:

- Identify why we have changes in the workplace.
- Identify the changing nature of adult social care and the impact of current developments on your role as a manager



- Consider the importance of working with others in the effectiveness of managing change processes
- Explore methods to overcome resistance and boost your employee engagement
- Identify ways you can evaluate and review the impact of changes that have been introduced

**Audience:** This course is awareness level and open to anyone in the health, care and other sectors, particularly those who lead teams or manage people.

## **L & M - PRINCIPLES OF MANAGING CONFLICT IN YOUR TEAMS**



2 hrs

**Aims to:** Introduce managers to the principles of understanding conflicts, how they arise, and how they can be managed and prevented.

The session explores different ways people react to conflict and how this can impact relationships in your team and introduces managers to the skills & knowledge required as a starting point for identifying issues earlier and dealing with conflict more proactively.

**Learning objectives:** By the end of this session learners will have had the opportunity to:

- Consider what conflict means
- Identify the potential signs of conflict
- Consider who in your team may be in conflict & possible reasons why
- Discuss and consider options available to resolve conflict
- Explore examples of prevention methods to help avoid future conflicts
- Consider the steps required to having that “Difficult Conversation”

**Audience:** Team leaders and managers in health, care & other services.

## **L & M - PRINCIPLES OF MOTIVATING YOUR TEAMS**



2 hrs

**Aims to:** Raise awareness on the importance of motivation within staff teams. To offer strategies to support motivation for yourself and others.

**Learning objectives:** By the end of this session learners will have had the opportunity to:

- Consider what motivation and employee engagement is and what it looks like
- Evaluate intrinsic and extrinsic factors of motivation and how these can be used.
- Identify motivating factors for you and your team and how these can vary.
- Summarise strategies to support and improve motivation within your team
- Describe the benefits of having a Motivated Team and the links to employee engagement
- Reflect on the importance of communication when motivating your team.

**Audience:** This course is awareness level and open to anyone in the health, care and other sectors, particularly those who lead teams or manage people.

## **L & M - PRINCIPLES OF SUPERVISION & PERFORMANCE MANAGEMENT: AN INTEGRATED APPROACH**



2 hrs

**Aims to:** Provide knowledge on the essential principles of supervision and how they link with performance management

**Learning objectives:** By the end of the session, you will have considered:

- Key principles of effective supervision
- Supervision in context of adult social care
- Effective ‘SMART’ Audiences/objective setting
- Different approaches and characteristics required to carry out effective supervision
- How supervision works in partnership with performance management
- Your role in addressing conduct and performance issues

**Audience:** This course is awareness level and open to anyone in the health, care and other sectors, particularly those who lead teams or manage people.

## **L & M - PRINCIPLES OF SUPPORTING YOUR STAFF THROUGH COACHING**



2 hrs

**Aims to:** Develop the coaching skills of supervisors, team leaders and managers necessary to deliver a successful coaching session with their employees.

**Learning objectives:**

- Understand the benefits of using coaching in the workplace
- Consider the differences between coaching and mentoring
- Identify and develop skills for an effective coaching session
- Understand the importance of effective communication and using goals in coaching

**Audience:** This course is awareness level and open to anyone in the health, care and other sectors, particularly those who lead teams or manage people.

## **L & M - PRINCIPLES OF TIME MANAGEMENT FOR MANAGERS**



2 hrs

**Aims to:** Increase your knowledge by introducing the underpinning principles of time management

**Learning objectives:** By the end of the session, learners will have had the opportunity to:

- Consider ways you can manage your time more effectively
- Identify the Self-Motivating factors that are related to managing your time
- Describe the importance of working with others in the effectiveness of time management
- Consider what Planning can do for you
- Explain the importance of “good” communication in the team with regards to time management
- Consider the triggers and techniques of managing stress

**Audience:** This course is awareness level and open to anyone in the health, care and other sectors, particularly those who lead teams or manage people.

## **L & M – SICKNESS ABSENCE & SUPPORTING RETURNING TO WORK IN CARE & HEALTH**



2 hrs

**Aims to:** Gain knowledge on key employment legislation and best practice responses to sickness and to consider specific issues and challenges.

**Learning objectives:**

- Identify some of the key employment legislation and national sickness policy and guidance.
- Consider difficulties linked to sickness
- Discuss the importance of fairly managing sickness absence and returning to work within company policy
- Reflect on unique issues regarding sickness, linked to Social Care and Health
- Consider the merits of value-based recruitment on retention

**Audience:** This course is awareness level and open to anyone in the health, care and other sectors, particularly those who lead teams or manage people.

## **MAPA® BLENDED LEARNING - MANAGEMENT OF ACTUAL OR POTENTIAL AGGRESSION**



Self-guided learning

**Aims to:** The focus of MAPA® training is to ensure that staff gain the essential knowledge, skills and confidence to prevent, decelerate, and de-escalate crisis situations so that restrictive practices can be avoided.

The programme will ensure that staff have the necessary skills to manage risk behaviour using a range of MAPA® physical interventions that aim to minimise risk without damaging the professional and supportive relationship they have worked so hard to establish with the individuals in their care.



The level of training required is identified via a training needs analysis completed by the manager of the service.

**Learning objectives:** To enable you to:

- Recognise the theory and legislation relevant to this topic
- Describe the role of values in relation to physical interventions
- Identify strategies to promote safe practice
- Demonstrate skills appropriate to your workplace

**Audience:** Workers in adult care, housing, independent and voluntary sectors working with adults who may pose risks to themselves or others

## **MCA/DoLS LEVEL 1 - MENTAL CAPACITY ACT (MCA) BRIEFING**



2.5 hrs

**Aims to:** Introduce participants to the key messages of the Mental Capacity Act 2005

**Learning objectives:** To enable you to:

- List five guiding principles and explain what it means to lack capacity
- Identify who a decision maker is
- Describe the role of an IMCA and know how to contact them
- Recognise the offences of ill treatment and wilful neglect
- Explain briefly about the Court of Protection,
- Be aware of advanced decisions and Lasting Power of Attorney

**Audience:** Individuals working with or supporting adults and requiring a knowledge of the Mental Capacity Act within a health or care setting. \*Open to SU, FC.

## **MCA/DoLS LEVEL 1 - DEPRIVATION OF LIBERTY SAFEGUARDS (DoLS) BRIEFING**



2 hrs

*Attendees **must** have completed the MCA Awareness Level 1 training or have a good working knowledge of the MCA before attending this course.*

**Aims to:** Introduce the meaning of Deprivation of Liberty (first introduced in April 2009) and the new authorisation system.

**Learning objectives:**

- Have an understanding of liberty & restrictions in relation to DoLS
- Awareness of indicators
- Understanding of “Acid Test”
- Explain when a deprivation may be required
- Describe authorisation process and referral & understand the legal right to challenge

**Audience:** Individuals working with or supporting adults and require a knowledge of DoLS within a health or care setting, in particular those in hospitals or residential care homes.

\*Open to SU, FC.

## **MCA - USING SUPPORTED DECISION MAKING DURING CHANGING TIMES – A BRIEFING**



2.5 hrs

**Aims to:** Explore the concepts and challenges of using the Mental Capacity Act following this time of C19 and the ongoing restrictions placed upon us.

**Learning objectives:**

- Explore using supported decision making for different choices
- Look at how we protect individuals & respect views and the importance of connection to enable this
- Acknowledge the importance of Human Rights articles for the individual
- Balance individual wellbeing to provide a proportionate response

**Audience:** Individuals working with or supporting adults within a health or care setting who have attended the MCA Awareness training or has a good working knowledge of the MCA

## MCA/DoLS LEVEL 2/3 - ASSESSING MENTAL CAPACITY



1.5 hrs

Attendees **must** have completed the MCA Awareness Level 1 training or have a good working knowledge of the MCA before attending this course.

**Learning objectives:** By the end of the session participants will have:

- Improved ability to support services users/ patients with complex decisions or one-off decisions
- Information to support assessments of capacity within the framework of the MCA
- Opportunity to examine and analyse formal two stage assessments of capacity
- Signposting to available tools and materials

**Audience:** Practitioners from health and care settings or similar who need to assess capacity for more than day to day decisions

## MCA/DoLS LEVEL 2/3 - MAKING BEST INTERESTS DECISIONS



1.5 hrs

Attendees **must** have completed the MCA Awareness Level 1 training or have a good working knowledge of the MCA before attending this course.

**Aims to:** Equip participants with the necessary skills to make & record best interests decisions.

**Learning objectives:** By the end of the session you will:

- Have an increased confidence in making best interests decisions
- Some participants will be able to co-ordinate and chair best interests meetings
- Use the best interests meeting template and ensure minutes reflect the statutory checklist

**Audience:** All qualified staff working at level two or three of the MCA Staff competency framework and who are involved in making complex best interest decisions for adults who lack capacity to make them for themselves, including: care home managers, senior care staff, senior social workers, social workers, nurses (Band 5 and above), G.P.s, commissioners, final year social work students, NQSWs (end of first year), senior nurses, senior therapy staff, doctors, discharge liaison nurses, consultants, specialist nurses, team managers, adult protection staff, financial deputies LA

## MEDICATION - MEDICINES MANAGEMENT IN CARE



2 hrs

**Aims to:** Gain knowledge in the administration of medicines

**Learning objectives:**

By the end of the session you will be able to:

- Understand legal responsibilities and good practice guidance
- Demonstrate knowledge of safe medicines management in your organisation
- Understand the principles of a “person-centred” approach to medicines management
- Describe potential causes for medication errors and ways to reduce the risk

**Facilitator:** Ceri Wright, Care Homes Medicines Management Lead and Jade Matravers RMN, Joint Training Learning Development Officer

**Audience:** Individuals working with or supporting adults and who are involved in the management and administration of medication

*In addition to this training a current individual satisfactory competency assessment must be in place in order to administer medication.*

## MENTAL HEALTH (MH) – ANXIETY AND DEPRESSION



2 hrs

**Aims to:** Improve awareness of anxiety and depression & the available treatment options.

**Learning objectives:** By the end of the session learners will:

- Identify symptoms and causes of anxiety

- Explore common anxiety disorders
- Link the principles of Cognitive Behavioural Therapy to the treatment of anxiety disorders
- Explore other available treatment options for anxiety
- Identify symptoms and causes of depression
- Look at depression during pregnancy and after birth (pre/postnatal depression)
- Look at depression in Bipolar Disorder
- Explore suggested self-help techniques for management of low mood and anxiety
- Gain knowledge of other treatment options for depression including function of anti-depressants

**Audience:** Individuals working with or supporting adults in social care, housing, independent sector & health. \*Open to SU, FC.

## **MH – COGNITIVE BEHAVIOURAL THERAPY**



**Aims to:** Gain an awareness of the principles of cognitive behavioural therapy and how these might be used

**Learning objectives:** During this interactive session you will have the opportunity to:

- Develop your awareness and understanding of the cognitive behavioural therapy (CBT) model at an introductory level
- Learn some basic cognitive strategies e.g. common thinking traps
- Apply the model to your own experience whether professional or personal
- Understand who CBT might be suitable for and the self-referral process within Shropshire

**Facilitators:** Experienced Cognitive Behavioural Therapists, Shropshire IAPT (Improving Access to Psychological Therapies) service.

**Audience:** Anyone in adult services who would like to develop an awareness level appreciation of the CBT model.

## **MH - MAASTRICHT INTERVIEW FOR PROBLEMATIC THOUGHTS, BELIEFS & PARANOIA**



**Aims to:** Train professionals in mental health care in applying a structured approach to understanding problematic thoughts, beliefs and paranoia strategies for helping people manage their experience.

**Learning objectives:** By completion of the 3-day interactive workshop, delegates will have had the opportunity to demonstrate the ability to:

- Talk to a person about his/her experiences in a comprehensive way
- Have knowledge of different frames of reference about problematic thoughts, beliefs and paranoia in relation to historical evidence and epidemiological data and be able to discuss these
- Demonstrate competence in the use of the Maastricht problematic thoughts, beliefs and paranoia interview and recording the experiences of the interviewee
- The interviewer role will develop an ability to extract information and be an objective listener, suppressing therapeutic ambitions or comments

All **three days** need to be attended to complete this training.

**Facilitators:** Peter Bullimore and colleagues, National Paranoia Network.

**Audience:** Individuals working with or supporting adults in social care, housing, independent sector, voluntary & health.

## **MH – MENTAL HEALTH FIRST AID (MHFA) AWARE**



An introductory four-hour session to raise awareness of mental health.

**Aims to give:**

- An understanding of what mental health is and how to challenge stigma
- A basic knowledge of some common mental health issues
- An introduction to looking after your own mental health and maintaining wellbeing

- Confidence to support someone in distress or who may be experiencing a mental health issue

Learning takes place through a mix of presentations and group webinar chat. Everyone who completes the course gets:

- An MHFA manual to refer to whenever you need it
- A workbook including a helpful toolkit to support their own mental health
- A certificate of attendance to say you are Mental Health Aware

**Facilitator:** Approved MHFA England instructor from Joint Training.

**Audience:** Anyone who wants to improve their knowledge in adult mental health, including those who support others in distress or who may be experiencing mental health issues.

\*Open to SU, FC.

## **MH – MENTAL HEALTH FIRST AID (MHFA) AWARE YOUTH**



4 hrs

Our half day course is an introductory four-hour session to raise awareness of young people's mental health.

**By the end of this course you will be Mental Health Aware and will be able to:**

- Define mental health and emotional wellbeing
- Relate to young peoples' experiences
- Recognise some signs of mental health distress
- Start a supportive conversation about mental ill health
- Practice self care

Learning takes place through a mix of presentations and group webinar chat. Everyone who completes the course gets:

- An MHFA manual to refer to whenever you need it
- A certificate of attendance to say you are Mental Health Youth Aware

**Facilitator:** Approved MHFA England instructor from Joint Training.

**Audience:** Individuals working with (or supporting) young people who may be in mental health distress.

## **MH – PACE – POLICE & CRIMINAL EVIDENCE ACT (APPROPRIATE ADULT)**



4 hrs

**Aims to:** Familiarise staff with the implications of the Appropriate Adult role as required in the Police and Criminal Evidence Act and associated codes of practice. This is in relation to detention, questioning and identification of mentally disordered or learning-disabled adults in police custody.

**Learning objectives:** By the end of the day you will be able to:

- State legislation requirements of PACE Act
- List duties of an Appropriate Adult
- Demonstrate knowledge of principles of supporting a person in interview
- Understand how knowledge can be applied in practice

**Facilitator:** Professor John Williams, Emeritus Professor, Aberystwyth University

**Audience:** Key workers and care co-ordinators who may be asked to attend a police interview to act as an 'appropriate adult'. This could also be used as refresher training.

## **MH – RESILIENCE – A REFLECTIVE WORKSHOP**



2 hrs

**Aims to:** Support reflection on resilience within the workplace

**Learning objectives:**

By the end of the session learners will have the opportunity to:

- Consider the principles of resilience
- Reflect on the benefits of developing resilience in challenging contexts
- Explore the link between resilience and emotional intelligence
- Identify an action plan for self-support

**Audience:** Individuals working with or supporting adults in social care, housing, independent sector & health.

## **MH – INTRODUCTION TO SELF HARM**



**Aims to:** Help build knowledge and confidence on the topic of self-harm. This introductory session will reduce the stigma and help improve confidence of the learner in supporting someone who is self-harming.

**Learning objectives:**

- Definition of self-harm including definition, statistics, triggers and functions
- Touch on the relationship between self-harm and suicide
- Language use when supporting a person who is self-harming (or those who care for them)
- Broaching suspected self-harm
- Best practice response

**Facilitator:** Satveer Nijjar – Attention Seekers

**Audience:** Staff and volunteers working in adult health and social care agencies within Shropshire and Telford & Wrekin.

## **MH – SUICIDE PREVENTION AWARENESS**



**Aims to:** Gain an awareness of prevalence of suicide in line with local and national strategies and how we can support by using the 'See, Say, Signpost' in conversation.

**Learning objectives:**

- Make suicide prevention everybody's business
- Explore and challenge the myths and stigma surrounding suicide
- Raise awareness of high-risk groups and risk factors for suicide
- Explore and build confidence in applying Zero Suicide Alliance's approach (see, say & signpost) during conversations

**Audience:** Those working in adult statutory services, voluntary, care & independent sectors.

## **MH – SUICIDE SAFETY PLANNING**



**Aims to:** Reduce the number of suicide attempts in Shropshire through knowledge of how to support someone to develop a suicide safety plan

**Learning outcomes:**

- Recap on suicide statistics nationally and locally
- Explore what developing a safety plan entails
- Outline the components of a Safety Plan
- Practice forming a safety plan and how to support someone to develop a safety plan
- Gain knowledge of useful resources to assist with safety planning

**Audience:** Those working in adult statutory services, voluntary, care & independent sectors.

If you have previously attended our (Shropshire) funded Suicide Prevention Awareness webinars then the Suicide Safety Planning will be funded for you.

If you have not previously attended our (Shropshire) funded Suicide Prevention training, then costing may apply, you must have previous knowledge of Suicide Prevention.

## **MH – WORKING THROUGH PARANOIA AND MAKING SENSE OF UNUSUAL BELIEFS**



**Workshop content will include:**

- History of paranoia, what does paranoia mean to you?
- The role of fear in paranoia
- Identifying the links between trauma and belief systems
- The three stages of paranoia, and case study
- Triggers & warning signs, working with unusual beliefs

- Decoding beliefs
- Understanding body state information that can trigger paranoia
- Personal experience of recovery, case studies

**On completion of this training, participants will be able to:**

- Take a critical and thoughtful perspective on traditional ways of understanding paranoia & unusual beliefs
- Understand the potential pitfalls of the claims made from other therapies
- Take a respectful & ethical approach to the experience of paranoia & unusual beliefs
- Understand the potential connection between trauma and the experience
- Develop new ways of talking to and working with those that have these experiences

**Facilitators:** Peter Bullimore and colleagues, National Paranoia Network

**Audience:** Staff and volunteers working in adult health and social care agencies within Shropshire and Telford & Wrekin.

## **MH – WORKING WITH CHILDHOOD ABUSE & TRAUMA**



7 hrs

**Aims to:** Enhance your skills in working with childhood trauma & abuse.

**Learning objectives:**

- An understanding of the role of trauma in mental health, looking at the evidence, working through the fear in trauma
- Know why traumas persist from infancy: a new model of human emotional development.
- Identifying how children are set up by abusers
- Awareness of infantism and the role of truth, trust and consent in neutralising it
- Skills practice using the workbook to identifying frozen terror, blockages and barriers, generating trust
- Identifying the consequences of trauma in present experiences and dealing with it
- Silent ways a child might tell
- Using the trauma triad to challenge abusers who are no longer around
- Using ART to understand CSA
- Facilitating disclosure
- Solution focussed questions

**Facilitators:** Peter Bullimore and colleagues, National Paranoia Network

**Audience:** Staff and volunteers working in adult health and social care agencies within Shropshire and Telford & Wrekin.

## **MOTIVATIONAL INTERVIEWING**



5 hrs

**Aims to:** Give an understanding of motivational interviewing and how to use it in practice to provide “a collaborative, person-centred form of *guiding* to elicit and strengthen motivation to change” (Miller & Rollnick, 2009).

**Learning objectives:** By the end of the two x 2 ½ hour sessions you will be able to:

- Define motivational interviewing
- Consider the Cycle of Change
- Understand the principles of motivational interviewing
- Explore and understand the different motivational interviewing processes:
  - Engaging
  - Focusing
  - Evoking
  - Planning

**Audience:** Individuals working with or supporting adults in social care, housing, independent sector and health. \*Open to SU, FC.

**Note:** Delegates must attend both sessions to complete the course. Worksheets will be issued by email in advance for completion during the sessions.



## **PBS - PRINCIPLES OF POSITIVE BEHAVIOUR SUPPORT**



2.5 hrs

Positive behaviour support (PBS) is a person-centred approach to individuals who display or are at risk of displaying behaviours which challenge. It involves understanding the reasons for the behaviour & considering the person as a whole, including their life history, physical health & emotional needs in order to implement ways of supporting the person.

**Aims to:** Understand what positive behaviour support (PBS) is and how it works.

**Learning objectives:**

- Provide a basic overview of PBS
- Describe what good PBS is; including the underpinning theory, values & components
- Explore the implementation of a PBS approach

**Audience:** People working with and supporting adults who can display behaviours of concern who use or wish to implement a PBS approach

## **SAFEGUARDING - CHILD EXPLOITATION**



2 hrs

As risks to children in Shropshire increase due to Criminal Exploitation it is important that practitioners are aware of how to respond to safeguard children groomed into these circumstances.

**Learning objectives:**

- Familiarise and increase working knowledge of Child Exploitation Initial Assessment Tool, and Revised Child Exploitation Pathways

**Audience:** Open to anyone working with children and young people who may be at risk of exploitation.

While the majority of learning covered is generic, please note that the case studies, policies & procedures referenced will be relevant to Shropshire.

## **SAFEGUARDING – SAFEGUARDING ADULTS AWARENESS**



4 hrs

**Aims to:**

- Introduce the legislative framework for adult safeguarding under the Care Act (2014)
- Give an overview of the adult safeguarding: multi-agency policy and procedures for the protection of adults with care and support needs in the West Midlands

**Learning objectives:**

- Define who may be an adult with care & support needs
- Identify relevant legislation, guidance, policy & principles
- Describe your responsibility to prevent abuse
- Explain how you would respond if you become aware of abuse
- State when you would raise a safeguarding concern
- Describe your role in relation to whistleblowing
- Identify other public protection reporting processes

**Audience:** All workers in adult care, health, housing, independent & voluntary sectors.

\*Open to SU, FC.

## **SAFEGUARDING - SAFEGUARDING ADULTS FOR PROVIDER MANAGERS**



4 hrs

**Aims to:**

- Introduce the legislative framework for adult safeguarding under the Care Act (2014)
- Give an overview of the adult safeguarding: multi-agency policy and procedures for the protection of adults with care and support needs in the West Midlands

**Learning objectives:**

- Identify relevant safeguarding legislation, guidance and statutory principles

- Outline how you can embed the safeguarding principles and Making Safeguarding Personal in practice
- State your role in preventing abuse from occurring in the first instance
- Identify areas in your work-place where the risk of abuse can be reduced
- Explain your role in relation to Section 42 safeguarding enquiries
- Identify good practice in relation to promoting 'whistleblowing'
- Explain the difference between a 'safeguarding adults concern' and a referral to the DBS

**Please note:** It would be beneficial for you to have attended the Safeguarding Adults Awareness training within 12 months prior to attending this session

**Audience:** Managers of care homes, day services and domiciliary & care services.

## SAFEGUARDING - SAFEGUARDING CHILDREN & YOUNG PEOPLE (AWARENESS LEVEL)



4 hrs

**Aims to:** Introduce the subject of safeguarding children and young people, it will provide an overview of and information relevant to the context in Shropshire and Telford and Wrekin.

**Learning objectives:**

- Recognise that safeguarding children and young people is everybody's business
- Identify relevant law, statutory guidance and responsibilities
- State the categories of child abuse & Identify examples and potential indicators of abuse
- Explain how child development may be affected by the experience of abuse
- Describe how factors such as witnessing domestic abuse impacts on children and young people
- Explain how to respond to a child making a disclosure about potential abuse
- Outline when and how to report child safeguarding concerns to the local authority

**Audience:** Open to anyone working regularly with children, young people or their families.

## SUBSTANCE MISUSE - INTRODUCTION TO SUBSTANCE MISUSE



2 hrs

**Aims to:** Explore the effects of substance misuse on individuals and to provide a firm knowledge base to support good practice.

**Learning objectives:** By the end of the session learners will have:

- Identified what different substances look like and how they are used
- Explored the effects and risks of substance misuse
- Gained knowledge of what help is available and where to go
- Considered our attitudes, both in society and as an individual.

**Audience:** Workers in adult services and the voluntary and independent sectors, who would like to build a good knowledge to support their work with individuals, but whose main role is not substance misuse.



# Pricing Structure

Please determine the charging band for your organisation/yourself from the information below.

If you require any further clarification please Tel 01743 254 731 or e-mail [joint.training@shropshire.gov.uk](mailto:joint.training@shropshire.gov.uk)

## Band 1: Shropshire - Adult Care & Health Services

**Staff from Shropshire organisations supporting adults:**

- Independent care, health or housing
- Voluntary/charity sector (paid workers)
- Hospitals - RSH, RJAH plus PRH
- Personal assistants employed by service users in Shropshire
- Shropshire Council (not in Adult Services)

## Band 2: Other

- Telford & Wrekin (T&W) organisations / volunteers / service users
- Organisations outside Shropshire
- Shropshire non-adult care & health services

## Band 3: No charge – pre-funded by prior arrangement

**Staff from:**

- Shropshire Council Adult Services, Housing and Public Health
- Shropshire Community Health NHS Trust
- Shropshire CCG staff including GP practices
- Midlands Partnership NHS Foundation Trust (MPFT Shropshire & T&W workbases only)

Joint Training courses are funded by your organisation by prior arrangement.

**Volunteers** - unpaid volunteers living/volunteering with **adults** in Shropshire – places are funded by Shropshire Council

- Applications must be submitted via the organisation you volunteer for
- The course should be relevant to your volunteer role

**Service users\*** - adults accessing care services in Shropshire (*not T&W*) – places are funded by Shropshire Council

**Family carers\*** for adults with health or care needs living in Shropshire (*not T&W*) – places are funded by Shropshire Council

\*Courses should be relevant to circumstances

\*See individual course information for the courses available to service users & family carers.

Charges are subject to annual review.

## Non-attendance / short notice cancellation charge

ALL non-attendance and short notice cancellations will be charged at the standard course fee rate.

Short notice cancellation is classed as any cancellation received less than 7 days before the course date.

You are welcome to substitute delegates at short notice, for MAPA® this must be by agreement with Joint Training prior to attendance and for MHFA delivered via webinar, please ring or email to discuss.

Please note if you are an unpaid volunteer, service user, family carer or Shropshire Council Adult Social Care employee, the course has been funded by prior agreement and is free of charge if you attend the training. However, in the event of non-attendance or short notice cancellation the standard course fee will be charged.

## Non-attendance / short notice cancellation charge ..... contd

### Exemptions:-

Health workers from MPFT (Shropshire and T&W workbases only), Shropshire CCG, and Shropshire Community Health NHS Trust - non-attendances/short notice cancellations are reported back to your organisation and your own organisational policies will apply.

## Funding for Training

- Shropshire Partners in Care (SPIC) members please contact the SPIC office for details Tel 01743 860 011
- Accredited courses - Workforce Development Fund (WDF) funding is available for City & Guilds accredited courses via the Care Workforce Development Partnership (CWDP) Tel 01743 860 011
- Individuals employing personal assistants via direct payments contact:- Zoe Marsh, Joint Training Tel 01743 254 817
- Funding for Suicide Prevention may be available, please contact us for detail

## Certificates:

Certificates of attendance will be provided.

Joint Training courses provide underpinning knowledge to support completion of the Skills for Care Regulated Qualifications Framework RQF and NHS Knowledge Skills Framework KSF.

## For online live-learning webinars & blended learning:

- This online training is ideally undertaken on a laptop or tablet device. We cannot guarantee all functionality if you access via a mobile device.
- MAPA® blended learning can only be accessed via a laptop or PC.
- One device per learner will be required in order to record attendance, facilitate course interaction & allow for social distancing

Joint Training, Adult Services, Shropshire Council,  
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**Telephone:** 01743 254 731 or 254 734 or 254 732

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