

Accessing the ICS Learning Management System

There are three different methods you can use to access/login to the learning Management System.

Method 1

If you have been advised an account on the system has been set up for you please follow the instructions below:

You will receive an email from <u>no-reply@mel-lms.uk</u> with your login details for the platform. The email will provide the following details:

Here are your log on details for the STW Learning Portal website.

URL: https://mel-lms.uk/stw_stp2

Username: This will be your email address

Your password: This will be unique to you and can be changed once logged in.

If you have any problems logging on to the system, please email Ed Steeds MBA, Momentum e-Learning Limited on ed@momentumelearning.com

Best regards, STW Team

If you do not receive the email, please check your spam/junk folder.

If you cannot locate the email, please follow the instructions for Method 2 below.



Method 2

If you do not receive the email providing you with your login details for the platform , you can log into the site using the following link:

URL: https://mel-lms.uk/stw_stp2

On the home page type in your **username**. This is set as your work email address.



Then click on the **forgotten password** link.





On the next screen enter your email address and click the SUBMIT button:

You will then receive an email advising the following – again this may be found in your junk / spam folder:

From: <u>no-reply@mel-lms.uk</u> Date: XX XXXXX 2021 at 15:26:20 BST To: <u>XXXXXXXX</u> Subject: STW Learning Portal - Password reset

Here are your log on details for the STW Learning Portal website.

URL: <u>https://mel-lms.uk/stw_stp2</u>

Username: jojobayliss@msn.com

Your password: 67V3XbcW

If you have any problems logging on to the system, please email Ed Steeds MBA, Momentum e-Learning Limited on <u>ed@momentumelearning.com</u>

Best regards, STW Team

Use these details to login to the site.



Method 3

If you do not already have account with the LMS you can create your own by clicking on the **Don't have an account? Please click here to register**



Welcome to the Shropshire Telford & Wrekin Learning Portal

If your account is locked or you have forgotten your password you can unlock your account and receive an email with new login details by clicking <u>here</u>

If you require help logging in then please contact the qualifications administrator at ed@momentumelearning.com

Jsei	rname:
4	jo.bayliss@nhs.net
Pass	sword:

You can then create your own account by completing the required details:



Welcome to the Shropshire Telford & Wrekin Learning Portal

If your account is locked or you have forgotten your password you can unlock your account and receive an email with new login details by clicking <u>here</u>

If you require help logging in then please contact the qualifications administrator at ed@momentumelearning.com

Please register to create a new account

-	Enter first name	
Surn	ame:	
4	Enter sumame	
Ema	11:	
	Enter email address	
Co	ovid Vaccination CP O STW Domiciliary Care Staff	
Job	role:	
Plea	ase select	v
Back	to login page	



Currently you will need to select the STW Domiciliary Care Staff to access this module and for staff accessing training to support the vaccination roll out, please select the COVID-Vaccination CP option.

Further options / alternative options will be made available when content for new programmes has been finalised.